

Memorandum

To: Salton Sea Authority Board of Directors
From: G. Patrick O'Dowd, Executive Director /GM
Date: July 20, 2023

Re: Ad Hoc Committee Appointments for FY 2023-2024

The Salton Sea Authority JPA states that "The Commission or the Chairman may establish such committees as from time to time are deemed necessary as good for the Authority." The Board has long established the following four committees, and by direction of the President, the following individuals have been appointed to the committee or committees hereafter indicated:

Executive:

Committee Members for 2023/2024 (Per Bylaws):

Committee Chair: President Altrena Santillanes, Members: Vice-President Castulo Estrada

- Review policies and procedure as requested by staff.
- Review legislative proposals (Federal/State platforms).
- Review new programs and projects initiated by staff.
- Confer with General Manager regarding general activities of the Authority, as required.

Finance:

Chair-Appointed Committee Members for 2023/2024:

Committee Chair: Treasurer Yxstian Gutierrez Members: Director Thomas Tortez, and Director Luis Plancarte

- Review the budget (proposed and current mid-year and yearly).
- Periodic review of bank statements, accounts payable and receivable, etc., and insurance and contractual commitments.
- Review procedures and practices of accounting.
- Review of audits and reports.

Personnel:

Chair-Appointed Committee Members for 2023/2024:

Committee Chair: Vice-President Castulo Estrada Members: President Altrena Santillanes and Secretary Gina Dockstader

- Review updated employee manual and procedures.
- Review employee labor compliance and contractual commitments.
- Review and suggest alternative solutions to personnel issues – as requested by Board and General Manager.
- Review job descriptions, employee needs, and compensation with General Manager.

Projects Committee:

Chair-Appointed Committee Members for 2023/2024:

Committee Chair: Director Ryan Kelley Members: Director V. Manuel Perez, Director Alex Cardenas, and Ex-Officio member CNRA Assistant Secretary Samantha Arthur.

- Review current projects including their status, pending contracts or identified issues of
- concern.
- Coordinate interagency cooperative planning to assure project outcomes are beneficial to all concerned.
- As requested or appropriate, attend outside meetings.
- Review and advise staff of member agencies of the impacts Authority projects may have in relation to member agencies' programs and operations.