

Memorandum

To: Salton Sea Authority Board of Directors
From: G. Patrick O'Dowd, Executive Director /GM
Date: February 15, 2024

Re: Desert Shores Amended Scope of Work - Gafcon, Inc.

On November 16, 2023, this board ratified a [contract between Gafcon, Inc. and the Salton Sea Authority](#) for a preliminary scope of work related to the Desert Shores Project. Gafcon's efforts since execution thereof has identified additional evaluative and preliminary work necessary to get this project to the point where it can be successfully designed and built. Attached is the revised scope of work (SOW), which is segregated into two components:

Preliminary Project Feasibility Assessment	\$50,000.00
Community Engagement	<u>\$15,000.00</u>
Total Scope of Work	<u>\$65,000.00</u>

The project team has reviewed this revised SOW and is aligned herewith.

Staff Recommendation: Approve amended scope of work, subject to confirming with the Bureau of Reclamation that sufficient funds are available to cover the proposed SOW under the grant agreement.

Scope of Work to the Agreement for Services
The Salton Sea Authority and Gafcon, Inc.
dated October 24, 2023
Amended as of February 15, 2024

The following Scope of Work for the Desert Shores Restoration Project as limited to special services under Government Code Section 53060 and includes a summary of the professional services which shall be performed by Gafcon:

A. Preliminary Project Feasibility Assessment

Perform and manage the review of the project scope, technical feasibility, financial feasibility, operational feasibility of the Desert Shores Renovation Project for the purposes of aligning with the goals and objectives developed by the Salton Sea Authority, as follows:

- Identification of key stakeholders and their respective roles.
- Facilitate meetings with stakeholders and consultants as required.
- Review project history and available data.
- Review and analyze project description and CEQA/NEPA status.
- Review design documents, if any.
- Consult with project retained engineers on technical feasibility and challenges.
- Perform **Stakeholder Engagement**.
- Based on stakeholder engagement, project scope, and other inputs, develop a draft **Project Charter** to renovate the Desert Shores Project
- Develop **Preliminary Project Schedule**.
- Develop a **Preliminary Project Cost (Budget) Estimate** which includes **Sustainment (O&M) Costs** and the assemblage of existing budget funds available for the Project and identification of gap funding required, and potential strategies to secure additional funding resources.
- Perform **Project Risk Analysis** on known risks and recommended responses.

B. Community Engagement:

As directed by the Salton Sea Authority, Gafcon shall conduct public meetings, workshops (AKA Charrettes), and community presentations relating to the project and obtain community feedback on the project.

C. Project Deliverables

- **Community Charrette Report** of findings and recommend strategies of ongoing engagement/updates.
- Revised Desert Shores Renovation **Project Charter and Scope**
- Preliminary Desert Shores Renovation **Project Schedule**
- Preliminary Desert Shores Renovation **Project Budget**
- Current identification of **Risks** and recommended **Responses**

D. Project Schedule

- All Project Deliverables noted above shall be completed and delivered to the Salton Sea Authority no later than May 24, 2024.

COMPENSATION

Gafcon shall provide the services outlined in the above Scope of Work on a time and materials basis for the following:

- A. Preliminary Project Feasibility Assessment: not-to-exceed amount of \$50,000.00
- B. Community Engagement: budget allowance of \$15,000.00

Total Estimated Fee: \$65,000.00

PROFESSIONAL	NAME	HOURLY RATE
Chief Development Officer	Bryan Benso	\$200
Project Executive	Paul Najjar	\$195
Water Consultant	Henry Martinez	\$185
Senior Architect and Planner	Jeff Causey	\$175
Project Manager	Norman Aiello	\$175
Stakeholder Relations Coordinator	Ben Hueso	\$160
Project Coordinator	Mitzi Barnes	\$90